



REPUBLIC OF SLOVENIA
**MINISTRY OF EDUCATION,
SCIENCE AND SPORT**



EUROPEAN UNION
EUROPEAN STRUCTURAL
AND INVESTMENT FUNDS

ZBORNICA ZA
ARHITEKTURO
IN PROSTOR
SLOVENIJE

Case number: 430-410/2018/7

REPUBLIC OF SLOVENIA, MINISTRY OF EDUCATION, SCIENCE AND SPORT
Masarykova cesta 16,
1000 Ljubljana

in cooperation

with

CHAMBER OF ARCHITECTURE AND SPATIAL PLANNING OF SLOVENIA
Vegova 8
1000 Ljubljana
(hereinafter: ZAPS)

lanuches

INTERNATIONAL, OPEN, ONE STAGE DESIGN COMPETITION FOR SELECTING THE MOST
PROFESSIONALLY APPROPRIATE SOLUTION FOR:

SCIENCE CENTRE

The competition documentation was prepared by the client in cooperation with the Chamber of
architecture and spatial planning of Slovenia:

Ljubljana, September 2018

Contents of the competition documentation:

- A_ competition rules
- B_ competition brief
- C_ competition basis
- D_ competition appendices

A. COMPETITION RULES

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2. SUMMARY OF COMPETITION RULES

2.1. Address of the client and organizer of the competition:

The REPUBLIC OF SLOVENIA, MINISTRY OF EDUCATION, SCIENCE AND SPORT
Masarykova cesta 16,
1000 Ljubljana

in cooperation with

CHAMBER OF ARCHITECTURE AND SPATIAL PLANNING OF SLOVENIA

Vegova 8

1000 Ljubljana

tel.: 00386 (0)1 24 20 672

fax: 00386 (0)1 24 20 680

E-mail: natecaji@zaps.si

web page: www.zaps.si

2.2. Subject and type of competition

INTERNATIONAL, OPEN, ONE STAGE DESIGN COMPETITION FOR SELECTING THE MOST PROFESSIONALLY APPROPRIATE SOLUTION FOR:

SCIENCE CENTRE

2.3. Information on the prize fund:

- | | |
|-----------------------|------------|
| • 1st prize | 36,000 EUR |
| • 2nd prize | 23,000 EUR |
| • 3rd prize | 14,000 EUR |
| • Three awards of | 7,000 EUR |
| • 24 compensations of | 1,000 |

All these amounts are gross.

2.4. Competition procedure:

The competition is in accordance with point b), Article 100, of the Public Procurement Act (hereinafter ZJN-3) as a design competition with prizes or payments of a deposit by participants. Upon completion of the competition the client will perform a public procurement for the services of project documentation production by negotiated procedure without prior publication in accordance with point b), paragraph 4 of article 46, of the ZJN-3, taking into account the order of winners of the design competition.

2.5. Information on the acceptance of the competition material:

Contest material is taken over the link from the Public Procurement Portal to the ZAPS website (www.zaps.si).

2.6. Date, time and place of submission of the competition report:

The competition report must reach not later than Thursday **20 December 2018 before 16.00**, the model must reach at the latest by Wednesday **9 January 2019 before 12.00**, both regardless of the mode of delivery (personal, delivery services, postal item). The competition reports are taken over by the **Chamber of architecture and spatial planning of Slovenia (ZAPS)**, at the address Vegova 8, 1000 Ljubljana.

2.7. The names of the jury members, deputy members, rapporteurs, experts and custodian:

President of the jury (ZAPS):	prof. dr. Aleš Vodopivec, univ. dipl. inž. arh.
Deputy president of the jury (client):	Katja Korošec, univ. dipl. inž. arh.
Jury member (client):	Jurij Krpan, univ. dipl. inž. arh.
Jury member (client):	prof. Janez Koželj, univ. dipl. inž. arh.
Jury member (ZAPS):	Fuensanta Nieto, Founding Partner

Nieto Sobejano Arquitectos

Deputy member (client):	Ajda Radinja, univ. dipl. pol.
Deputy member (ZAPS):	Miran Mohar, painter, graphic designer and scenographer
Rapporteur A:	Veronika Ščetinin, univ. dipl. inž. arh.
Rapporteur A:	Lenka Kavčič, univ. dipl. inž. arh.
Rapporteur KA:	Damjan Černe, univ. dipl. inž. kraj. arh.
Expert for the sustainability:	Friderik Knez, univ. dipl. fiz.
Expert for investment:	Primož Kunstič, univ. dipl. inž. grad.
Expert for building constructions:	dr. Bruno Duijč, univ. dipl. inž. grad.
Expert for space plan municipality of Ljubljana (OPN MOL):	Monika Kovač Mesarić, univ. dipl. inž. arh.
Custodian of the design competition:	Jernej Prijon, univ. dipl. inž. arh.

2.8. Identifying authors

The final report and the exhibition will publish the names of all authors, both recipients of prizes and awards, as well as non-awarded competition reports.

2.9. Essential requirements of the client in connection with the subsequent award of a project documentation contract

Scope of work: supplemented competition report, conceptual design for obtaining project and other conditions (IZP), preliminary design (IDP), project documentation for obtaining opinions and building permit (DGD), project documentation (detail design) for construction work (PZI), documentation for tender process (level PZI), project documentation "as built" (PID), Building Information Modeling (BIM) for the phases of the project from IDP onwards (min. LOD 100), managing and coordinating the production of project documentation and project supervision.

Key contractual deadlines: the conceptual design for obtaining project and other conditions (IZP) 30 (thirty) calendar days after the conclusion of the contract; IDP and BIM 70 calendar days after receiving all guidelines for the draft municipal detailed spatial plan OPPN (or project conditions for the draft OPPN) and the IDZ confirmation by the client; project documentation for obtaining opinions and building permit (DGD) 45 calendar days after the first reading of the amended OPPN draft at the City Council of MOL, obtaining all opinions on the OPPN proposal and confirming the IDP by the client; the project documentation for construction work (PZI) and the BIM 150 calendar days after the confirmation of the DGD by the client or 90 calendar days after obtaining a building permit.

Required financial guarantees: Bank guarantee or deposit guarantee for the quality and timely execution of contractual obligations in the amount of 5% (five per cent) of the price of contractual works excluding VAT, with a validity of 12 months from the deadline for the completion of contractual works and with the possibility of extension.

Designer's liability insurance: For the insurance sum up to the amount of the total offer value (project documentation) with VAT.

Contractual penalty: For each calendar day of delay 1‰ (one per mille) of the prices of contractual works with a VAT for the production of individual project documentation up to a maximum of 10% (ten per cent) of the price of contractual works with VAT.

Ownership and authorship of project documentation: the transfer of copyright to the client is partial and the right to remaking is withheld. In the case of a client's rightful withdrawal from the contract for fault-based grounds on the side of the designer, the client may without additional compensation finalize the production of the project documentation with another designer.

Withdrawal from the contract: The fault-based grounds on the side of the designer are: financial insolvency, violation of the agreed deadlines for the beginning or duration of the production of individual phases, violation of the agreed quality of production and termination of cooperation. The public procurement contract shall become valid provided that the successful tenderer submits financial guarantee for the performance of contractual obligations.

3. DEFINITION OF THE TERMS

The competition is a procedure that enables the client to choose the most suitable solution and the creator of the project documentation (Regulation on open competitions, Article 21) with the help of the jury and means a project competition in accordance with point 17, Article 2 of the ZJN-3.

Competitors are legal or natural persons who participate in the competition with their competition designs (Regulation on open competitions, Article 11 / competitors / /1/).

Business entity (point 6, paragraph 1, Article 2 of ZJN-3) in the competitor's group is the one who submits **accompanying tender documentation** and is the one who acts as a candidate (point 8, paragraph 1, Article 2, of the ZJN-3) or as a tenderer (point 7, paragraph 1, Article 2 of the ZJN-3).

The designer is a legal or natural person who, as a participant in the construction of objects, creates project documentation and fulfils the conditions according to the law governing architectural and engineering activities for the duration of the contractual relationship (Construction Act GZ - Article 3, meaning of terms, point 34) and in accordance with point 8, paragraph 1, Article 2, of the ZJN-3 acts as a **business entity**.

An author is a natural person who created copyright work (Copyright and Related Rights Act, Article 10). Where a copyright holder is a legal person, the latter must identify the natural person who is the author of the competition design.

Original copyright work is an original creation of an author or group of authors that do not interfere with the copyrights of third parties in pre-existent architectural solutions. In order to ensure the basic principles of public procurement for the purpose of this competition, the original copyright work should not present a remake of an already created pre-competition design at the IZP level, but must represent a completely new original work in which the author's elements of pre-competition design are not recognized.

The transfer of economic copyrights from the author to the tenderer (business entity) and further to the client is carried out in accordance with the Copyright and Related Rights Act and in accordance with Article 53 of the Regulation on open competitions to the extent and in the manner defined by the competition rules, where the transfer of individual rights and their scope is in any case limited only to the achievement of the essential purpose of the contract, which, after the conclusion of the contract for project documentation, is performed only once and to the extent specified by the competition documentation.

The competition documentation shall mean all documentation relating to the competition, including the competition material (Regulation on open competitions, Article 38), any technical specifications (point 23, paragraph 1, Article 2 of ZJN-3) as defined in Chapters B, C and D, and documentation demonstrating that the business entity meets the conditions for participation. The tender documentation is made up of:

- A_ competition rules
- B_ competition brief
- C_ competition basis
- D_ competition appendices

A_ competition conditions are the conditions for determining the formal requirements regarding the procedure of the competition and the award of a public contract, including the required competition tender documentation and the criteria for evaluating the competition reports (Regulation on open competitions, Article 39, and point 9, paragraph 1, Article 2, of the ZJN-3).

B_ Competition brief is a design task for the preparation of the competition design and it should be made as textual and graphic material in the form of data, guidelines and requirements from which clearly and unequivocally follows what the client wants or has in mind in relation to the intended open space design or construction (Regulation on open competitions, Article 42).

C_ Competition basis is materials that are used by the competitors for the preparation of the competition report. In whole or in part they are included in the graphic or textual part of the design.

D_ competition appendices are materials used by the competitor for an in-depth and widespread information about the problem of the competition.

The Competition tender documentation means all documentation submitted by the competitor or by the business entity in the competition procedure. The competition tender documentation consists of a **competition design** and **accompanying tender documentation**, which is also a part of the informative offer.

The competition design (Regulation on open competitions, Article 51) consists of materials by which the competitor presents his competition solution and of which the scope and required form are defined in the A_competition conditions (e.g. folder, posters, model, electronic media, etc.).

The accompanying tender documentation consists of documents and evidence of which scope and required form are defined in the A_competition conditions (e.g. contact, author, informative offer, etc.).

The admissible competition tender documentation in accordance with point 29, paragraph 1 of Article 2 of the ZJN-3 shall mean an admissible tender which:

- arrived in time;
- is anonymous;
- has all the required components;
- meets the requirements of the client specified in the competition documentation;
- has no evidence of forbidden agreements or corruption,
- Is submitted by **the competitor or a business entity** who:
 - meets the conditions for participation from Article 76 of the ZJN-3, as defined in the competition rules.

Non-essential components are those components of the competition tender documentation, without which the jury can carry out the evaluation of the received competition designs and the fulfilment of the conditions for the participation of the business entity (Article 76 of the ZJN-3).

Anonymity means that throughout the evaluation of the competition designs, the data, which could reveal who the author or the competitor or business entity is, must be protected (Regulation on open competitions, Article 3; ZJN-3, Article 104).

The jury means the panel in charge (term jury, ZJN-3, Article 103) for the evaluation of competition designs appointed by the client (Regulation on open competitions, Article 8).

The expert commission means the client's commission for the implementation of the public procurement procedure (Article 66 of the ZJN-3).

The evaluation criteria are the criteria on the basis of which the jury objectively assesses the competition designs and selects the most suitable solutions (prizes and awards) (Regulation on open competitions, article 41 and point 7 of Article 84 of the ZJN-3).

The winner is a competitor or business entity, recipient of the prize.

The prize and compensation fund consists of a prize fund and a compensation fund.

The prize fund consists of three money prizes and three awards.

The compensation fund is intended to pay compensations.

The prize represents a recognition to the competitors or candidates who submitted the most suitable designs.

The award is a recognition to competitors or candidates who submitted shortlisted designs or designs which due to their originality or excellence of individual elements of the solution represent an important contribution to the development of the profession.

Compensation is a partial financial compensation of material costs to competitors or business entities.

Gross value means that these amounts include all taxes and contributions, including any VAT.

Notification of results and final report is a document by which the client announces the recipients of the prizes and awards on the public procurement portal and within which the jury gives a report on its work and the justification of prizes and awards (Regulation on open competitions, Article 60, and Article 90 of the ZJN-3).

4. COMPETITION RULES – in the chronological order of the competition procedure

4.1. Client and organizer of the competition

The REPUBLIC OF SLOVENIA, MINISTRY OF EDUCATION, SCIENCE AND SPORT

Masarykova cesta 16

1000 Ljubljana

in cooperation

with

CHAMBER OF ARCHITECTURE AND SPATIAL PLANNING OF SLOVENIA (ZAPS)

Vegova 8

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web page: www.zaps.si

4.2. Type and subject of competition

INTERNATIONAL, OPEN, ONE STAGE DESIGN COMPETITION FOR SELECTING THE MOST PROFESSIONALLY APPROPRIATE SOLUTION FOR:

SCIENCE CENTRE

4.3. Competition procedure:

The competition procedure is in accordance with point b), Article 100, of the ZJN-3 as a design competition with prizes or payments to participants. Upon completion the client will perform a public procurement for the selection of the project documentation creator by negotiated procedure without prior publication in accordance with point b), paragraph 4 of Article 46, of the ZJN-3, taking into account the order of winners of the design competition.

The client will not terminate the competition procedure until the results of the competition are finalized, except under the provisions of Article 14 of the Integrity and Prevention of Corruption Act.

4.4. Legal and normative bases

When preparing the competition tender documentation all applicable laws, regulations, standards and technical guidelines relating to the building construction must be taken into account, in particular:

- Spatial Planning Act -2;
- Construction Act;
- Architecture and Civil Engineering Act;
- Copyright and Related Rights Act;
- Obligations Code;
- Regulation on open competitions for the selection of the most suitable solutions for spatial arrangements and buildings;
- Regulation on detailed contents of the documentation and forms related to the construction of objects;
- Regulation on the classification of buildings;
- Public Procurement Act;
- Decree on financial collateral;
- Legal Protection in Public Procurement Procedures Act;
- Code of professional ethics for members of Chamber of architecture and spatial planning of Slovenia (adopted at the 46th ZAPS meeting, May 2018);
- Regulation on universal construction and use of facilities;
- Decree on the management of waste arising from construction work;
- Decree on the prevention and reduction of particles emissions from construction sites;
- SIST ISO 21542:2012 Building construction – Accessibility and usability of the built environment,
- Rules on fire safety in buildings,
- Rules on the efficient use of energy in buildings;
- National action plan for almost zero-energy buildings for the period up to 2020 (AN sNES), Ministry of Infrastructure, April 2015;

- Rules on air conditioning and ventilation of buildings,
- Guideline for sustainable construction, the German translation of the guideline: Leitfaden Nachhaltiges Bauen, BMWBS, Ljubljana, June 2013
- Rules on noise protection in buildings;
- Decree on limit values of noise indicators in the environment;
- Rules on the protection of buildings against moisture;
- Decree on limit values for light pollution of the environment;
- SIST 1186: 2016, Floor tactile guiding system for the blind and visually impaired;
- Planning and adaptation of the built environment for the benefit of people with disabilities - a guide, Urbani izziv publikacije, 2000;
- With a white stick around the city, Manual for the design of the floor tactile ventilation system, Institute DOSTOP and the Association of Slovenia blind and visually impaired, 2016;
- Rules on road design;
- Rules on Traffic Signaling and Traffic Equipment on the Roads;
- Rules on Road Connections on Public Roads;
- Cycling-friendly infrastructure - Guidelines for placing bicycle infrastructure in urban areas, Ministry of Infrastructure, August 2017;
- Instructions for the design of bicycle surfaces, June 2012, Ministry of Infrastructure and Spatial Planning;
- Technical guidelines for designing transport infrastructure - TSPI Bike Surfaces - P.05.160: 2016 (Draft), MZI and DRI, February 2017;
- Infrastructure for pedestrians, General orientations (Ministry of Infrastructure, Ljubljana, August 2017);
- OPN MOL, a strategic part and an implementation part,

and competition documentation which in accordance with the aforementioned regulations specifies the criteria for evaluation and the obligations of the participants in the competition.

4.5. Jury members, deputy members, rapporteurs, experts and custodian

President of the jury (ZAPS):	prof. dr. Aleš Vodopivec, univ. dipl. inž. arh.,
Deputy president of the jury (client):	Katja Korošec, univ. dipl. inž. arh.
Jury member (client):	Jurij Krpan, univ. dipl. inž. arh.
Jury member (client):	prof. Janez Koželj, univ. dipl. inž. arh.
Jury member (ZAPS):	Fuensanta Nieto, Founding Partner Nieto Sobejano Arquitectos
Deputy member (client):	Ajda Radinja, univ. dipl. pol.
Deputy member (ZAPS):	Miran Mohar, painter, graphic designer and scenographer
Rapporteur A:	Veronika Ščetinin, univ. dipl. inž. arh.
Rapporteur A:	Lenka Kavčič, univ. dipl. inž. arh.
Rapporteur KA:	Damjan Černe, univ. dipl. inž. kraj. arh.
Expert for the sustainability:	Friderik Knez, univ. dipl. fiz.
Expert for the investment:	Primož Kunstič, univ. dipl. inž. grad.
Expert for building constructions:	dr. Bruno Duijč, univ. dipl. inž. grad.
Expert for space plan municipality of Ljubljana (OPN MOL):	Monika Kovač Mesarić, univ. dipl. inž. arh.
Custodian of the design competition:	Jernej Prijon, univ. dipl. inž. arh.

The jury may invite additional rapporteurs or experts for a particular field of expertise to deal with and evaluate specific questions.

4.6. Target investment value

The estimation of the investment for the construction of the new "Science Centre" is in the amount of 19,764,000.00 EUR with VAT, which includes the following items:

- A construction, craft and installation works,
- B community infrastructure,
- C equipment (without demonstration exhibits) and
C1 furniture and office equipment.

4.7. Start of the competition and acquiring the competition documentation

The competition starts on the day of the publication of the competition in the Public Procurement Portal. Acquiring the competition documentation is free of charge. The material can be downloaded on the website of ZAPS (www.zaps.si).

By acquiring the competition documentation the competitors and the business entities engage to use the material exclusively for the preparation of the competition tender documentation.

4.8. Competitor, business entity, group of business entities and business entity with subcontractors

Competitor's group can consist of legal and natural persons who participate in the competition and who at the deadline for submitting the competition tender documentation meet the conditions set out in the competition documentation. Competition tender documentation is submitted by **the competitor** (competition design) and by **the business entity** (accompanying tender documentation).

In terms of compliance with the conditions regarding technical and professional capacity in accordance with Article 81 of the ZJN-3, the business entity may also use the capacities of other entities.

The competition tender documentation can also be submitted by a group of business entities - joint competition tender documentation. A competition tender documentation may also be submitted by a business entity with subcontractors. A group of business entities or business entity with subcontractors shall act in accordance with the provisions of the ZJN-3.

4.9. Visit to the site and consultation

An organized visit to the site and consultation are not envisaged.

4.10. Questions and answers and clarifications to the competition documentation

For additional information and questions about the competition competitors and business entities can send questions only through the Public procurement portal. The deadlines for asking questions are listed in section 5 COMPETITION DEADLINES. Any amendments and clarifications to the competition documentation will be published on the Public procurement portal. Explanations and amendments are an integral part of the competition documentation and should be taken into account in the preparation of the competition tender documentation.

4.11. Language and permissible number of competition tender documentations submitted

The competition procedure is conducted in the Slovene language. The competition documentation and the final report with the results of the competition will be published in the Slovene language, while the key parts of the competition documentation and the final report will also be published in the English language. The competition tender documentation can be made in Slovene or English language. Each competitor can only submit one competition design and each business entity only one offer.

4.12. Compliance with the terms of the competition documentation

By submitting the competition tender documentation the competitor or business entity agrees to the terms of the competition documentation and to the public presentation and publication of competition design (at the exhibition, on the website of the client and ZAPS, in the publications of the client and ZAPS, in professional and other media) and on the publication of the names of authors and business entity.

4.13. Date, time, place and method of submission of the competition tender documentation and the possibility of amendments, additions and withdrawal

In the competition the client will take into consideration the competition tender documentation that will be received no later than the deadline for submission:

Submission of the competition documentation without a model

The competition design must reach not later than **Thursday 20 December 2018 by 16.00.**

Submission of model

The model must arrive no later than **Wednesday 9 January 2019 by 12.00.**

The competition tender documentation must reach no later than the prescribed term, regardless of the manner of delivery (personal, delivery services, postal items). The competition design is received by the **Chamber of Architecture and Spatial Planning of Slovenia (ZAPS)**, at the address Vegova 8, 1000 Ljubljana, during the office hours and on the day of submission until precisely prescribed time (satellite clock).

The competitor may amend, supplement or withdraw his competition tender documentation after submitting it, provided that he has submitted the amendment, completion or withdrawal of the competition tender documentation before the deadline for the submission.

4.14. The opening of the competition tender documentation with a preliminary examination

For all received competition tender documentations the jury will conduct an opening and a preliminary examination within which it will verify whether they:

- were received on time;
- did not violate anonymity;
- have all the required components.

Competition tender documentation that will arrive after the deadline specified in point 4.13 or will violate anonymity or will lack the essential components will not pass the preliminary examination and will not be admitted to the evaluation. Competition tender documentation received after the deadline specified in point 4.13 will not be opened by the jury, whereby within eight working days after receiving, ZAPS will call the competitor to the address indicated in the contact to take over the competition tender documentation. The jury may call the competitor or business entity to the contact address to complete the competition tender documentation in non-essential components referred to in the third indent of point 4.14.

After the preliminary examination, the custodian of the competition will submit the accompanying tender documentation to the ZAPS, and the jury will carry out the evaluation based on the competition designs. All the designs that will pass the preliminary examination will be evaluated by the jury.

4.15. Evaluation of competition designs and a final report

The jury will receive posters, folders, a model and PDF files for consideration. Rapporteurs and experts will review posters, folders and files in pdf, dwg and xls format.

The jury will **review and evaluate the designs according to the evaluation criteria.**

In the event of a need for communication between the jury and one or more competitors, or in the case of a uniform quality of several designs, the jury may invite selected competitors to complete the designs, for which additional funds will be provided to cover the costs of the completion. In such a case the jury will prepare recommendations for completion for each selected design. The finalized designs will be evaluated by the same jury under the same evaluation criteria. The jury may set more stringent requirements in the recommendations for completion than the once specified in the competition documentation. The invitations and recommendations for the completion will be sent by the jury at the addresses listed in the CONTACT envelope to ensure the anonymity of the competitors.

After the evaluation process is carried out, the jury will prepare a final report with the order of the recipients of prizes and awards. The final report of the jury is the completion of the professional part of the competition. The business entity that will create the project documentation will be obliged to take into account the comments, guidelines and recommendations of the jury and the client.

4.16. Prizes, awards and compensations

The awarded prize fund (prizes and awards) is:

- 1st prize 36,000 EUR
- 2nd prize 23,000 EUR
- 3rd prize 14,000 EUR
- Three awards of 7,000 EUR

The total amount of the prize fund is: 94,000 EUR

The compensation fund is:

- 24 compensations of 1,000 EUR

The total amount of the compensation fund is: 24,000 EUR

In the event that more than 24 compensations are given, the amount of individual compensation will be reduced accordingly.

The jury has the right to **distribute the prize fund in a different proportion than the one announced** and the right to give separate prizes for the best solution to an individual closed part of the competition brief. The jury has the right to award the prize fund in full even if less than twelve design competitions have been accepted for evaluation, or has the right not to award some of the prizes and awards.

4.17. Identifying authors and verification of compliance with the conditions for participation

The basis for the identification of the authors and verification of the compliance with the conditions for participation is a confirmed final report of the jury. Authors' identification is done for all competition designs by opening the AUTHOR envelope. The names of the authors of all the competition design are published.

Verification of compliance with the conditions for participation is carried out for all recipients of prizes. The jury or expert commission opens the envelope THE SUBSEQUENT EXAMINATION for all recipients of the prizes and records its contents. In the event of formal inadequacies of the content and/or documents of the competitor or the business entity, the jury or expert commission invites them to supplement using the address of the author's representative (INFORMATIVE OFFER appendix).

Verification of compliance with the conditions for participation shall be carried out for the following requirements:

1. Project leader (formerly named responsible project leader) must be the author of the competition design and must be listed in the ZAPS register of architects

Authorized architects who have acquired a professional qualification in a Member State of the European Union, the European Economic Area and the Swiss Confederation or in a country with which an appropriate international agreement has been concluded (hereinafter referred to as "the contracting states") may participate on the basis of European Parliament and Council Directive 2005/36/EC on the recognition of professional qualifications. More information available at: imenik@zaps.si

The verification is carried out by ZAPS, and the adequacy is checked through the AUTHOR and INFORMATIVE OFFER form sheet with an insight into the ZAPS directory or by checking professional qualifications in the IMI system (for architects of EU and EEA citizens) or by examining the evidence of recognized formal qualifications issued by ZAPS or one of the contracting states. In the event that an expert meets the requirements but does not yet have evidence of recognized professional qualifications by ZAPS, he shall complete the PROFESSIONAL QUALIFICATION appendix and attach the proof of authorisation or membership in a specific organization in the contracting state in which he is established, and undertakes that he will, within 15 working days from the receipt of the concluded contract for the execution of the contract in question, submit to the client a certificate of recognition of the professional qualification under the construction legislation in force in the Republic of Slovenia.

2. The business entity must have headquarters in a contracting state and must be registered for architectural services.

The verification is carried out by the client, and the adequacy is checked through the INFORMATIVE OFFER form sheet and by insight into the public records or review of the submitted evidence. A business entity who is not established in the Republic of Slovenia must provide information on free direct access to national databases, or he shall be obliged that at the client's notice and within the time limit specified by the client, provides evidence or other documentary proof demonstrating compliance with the set conditions.

3. The competitors listed in the author category (AUTHOR appendix) may only participate in one author group. Professional associates and consultants (e.g. construction structures, installations, experts for specific areas, etc.) can collaborate with several competitors. Verification is carried out by ZAPS through authors' names.

4. **In the competitor's and a business entity's group, due to conflicts of interests, shall not take part a person who:**
- is employed by the client or the contractor of the competition or is the custodian of the competition;
 - has been appointed as a member of the jury or deputy member;
 - has been appointed as a custodian, rapporteur or expert of the competition;
 - Is during the competition the employer of a member of the jury, deputy member, rapporteur or expert;
 - Is during the competition the owner, co-owner or employee of a business entity - designer, in which a member of the jury, deputy member, rapporteur or expert is working, or who has perhaps another capital links with such company;
 - is blood relative with a member of the jury, deputy member, rapporteur, expert and maker (or collaborator in the production) of the competition documentation in straight line up to the second degree, or in a marriage or external relationship, as well as those who, with participation in the competition violate the principle of independence between competitors and the business entity and the designated jury, its co-workers and drafters of the competition documentation within the meaning of Article 103. of the ZJN-3, e.g. associates in the same department in public administration bodies or employees in the same seminar at the faculty;
 - is a legal or natural person and is listed as a maker, co-worker or responsible person of the maker of the:
 - competition brief;
 - expert groundwork made at the IZP level, which is the basis for the preparation of the competition brief: programming or project task, graphic validation of the competition brief, etc. (by which the producers of actual condition assessments and materials of a general nature that were not created for the purpose of the competition, but they are part of the competition appendices or the basis, are not excluded).

In the competitor's and a business entity's group a person may take part who performed expert competition area verification, as the starting point for the competition, made at IZP level (variant solutions, workshops, etc.), under the following conditions:

- that the expert verifications are not part of the competition documentation;
- that the proposed solution presents a completely new original work that does not constitute a modification (in the copyright protection sense) of expert verification at the IZP level for the competition area and which would make it impossible to keep the anonymity in the evaluation process and would violate other principles of public procurement;
- that the expert verification is entirely publicly available, e.g. put on display during business hours with a prior announcement at ZAPS headquarters throughout the duration of the competition.

Verification of conditions is carried out by ZAPS.

In the event that the business entity or the competitor does not meet conditions for the participation, he loses the right to a prize and award. In case that any of the winners does not meet conditions for the participation, the verification of the conditions for participation shall be carried out for all recipients of awards, which were evaluated as suitable to be built by the jury.

If at any stage of the public procurement procedure a reasonable suspicion arises with the client that the individual competitor or business entity submitted a false statement or forged or changed document as a genuine in the competition procedure, the client shall submit to the National review commission for reviewing public procurement procedures a proposal for the minor offence proceedings referred to in point 5 of the first paragraph or point 1 of the second paragraph of the Article 112 of the ZJN-3. In the event of a final decision on minor offence, the competitor or the business entity loses the right to a prize or award.

The fulfilment of the conditions for participation, recognized in the phase of the competition procedure, will be considered as fulfilled/recognized also in a further negotiated procedure without prior publication.

4.18. Annexe to the final report, publication of the decision and insight into the competition documents

In case that the competitor or the business entity who is the winner does not comply with the qualification check, the jury shall accept the annexe to the final report. Upon completion of the verification of the conditions for participation, the Notification of results and final report of the jury will be published on the Public procurement portal in accordance with paragraph 10, Article 90, of the ZJN-3. After publishing the access to the documentation is possible in accordance with Article 35, of the ZJN-3.

4.19. Legal protection

An auditing request may be filed in accordance with the applicable Legal protection in public procurement procedures act (hereinafter: ZPVPJN) by any person who is granted a standing to sue referred to in Article 14, of the ZPVPJN.

An auditing request may be filed at all stages of the award of the contract procedure against any act of the contracting authority unless the law governing public procurement and the Legal protection in public procurement procedures act do not provide otherwise.

An auditing request relating to the content of the published competition, the invitation to submit tender or the competition documentation must be submitted within ten business days of the date of publication of:

- contract notice (invitation to tender);
- notification of additional information, information on an incomplete proceeding or a correction, if this notice changes or complements the requirements or criteria for selection from the competition documentation or the previously published contract notice.

An auditing request relating to publication of:

- Notification of results and final report may be submitted within eight business days of the date of publication.

In such a case the applicant for an audit must attach to the request for the audit a receipt of confirmation of payment the fee referred to in paragraph 4 of Article 71, of the ZPVPJN in the amount of EUR 1,000.

An auditing request must include all the components specified in Article 15, of the ZPVPJN.

An auditing request shall be submitted in writing directly to the client or by registered mail with return confirmation. The applicant must simultaneously forward a copy of the request for the review to the ministry responsible for finance and the Chamber of architecture and spatial planning of Slovenia.

The payment of the fee is made to the account of the Ministry of finance, Zupančičeva 3, 1000 Ljubljana, opened with the Bank of Slovenia, Slovenska 35, 1506 Ljubljana, Slovenia,

SWIFT code: BS LJ SI 2X,

IBAN - account number: SI56 0110 0100 0358 802

Reference number: SI11 16110-7111290-XXXXXXLL, where the last part of the reference (the last 8 digits, of which the last two places are intended to indicate the year from the publication number or the public procurement code) is the publication number of the public procurement on the Public procurement portal of the Republic of Slovenia.

The client will in accordance with the provision of paragraph 3, Article 26, of the ZPVPJN, reject a request for audit that will not have an attached payment receipt or the payment receipt is otherwise attached but the fee will be paid inappropriately.

4.20. Completion of the competition

The competition is concluded when the time limit for legal protection expires as set out in Article 25, of the Legal Protection in Public Procurement Procedures Act. If there are changes to the outcome of the competition due to requests for audits, the jury complements the final report with an appendix in which it can also find that the competition has failed. Competition tender documentation, which receive prizes and awards, are retained by the client in full in one copy and ZAPS shall retain one copy of the electronic data carrier from each competition tender documentation for public competitions archive. Other documentation may be taken over at ZAPS by competitors or business entities within thirty days of the completion of the exhibition. After this deadline ZAPS is not responsible for the material.

4.21. Exhibition

After the completion, an exhibition of competition designs will be organized, which will show all the designs that were accepted for the evaluation. All competition designs that will receive prizes and awards will show the names of authors, co-workers and consultants, as they will be specified in the appendix AUTHOR. The same applies to non-award designs.

The place and time of the exhibition will be published on the ZAPS website.

4.22. Payment of the PRIZES AND AWARDS

The body liable for payment of the prizes and awards is ZAPS.

Prizes and awards represent financial recognition, and compensation a partial financial compensation of material costs.

The payment of a prize is, in the case of a contract for creation of project documentation, a prerequisite to the transfer of economic copyrights to the client.

Prizes are paid to the business entity. Authors who act in the context of an business entity expressly agree with this (statement in the appendix AUTHOR). Awards and compensations are paid to a business entity, which is chosen by participating authors (statement in appendix AUTHOR).

The beneficiary shall send an invoice to ZAPS for the payment of the prize or award referred to in the preceding paragraph after the finality of the Notification of results and final report, and in accordance with the results of the competition, in which it shall state the code from the CONTACT appendix and annotation in writing: *»By paying this invoice the client fulfils the obligation to pay the prize/award (indicate accordingly) to a competitor who appears under the code: _____ (fill in).*

Prizes and awards represent gross amounts including possible VAT.

The prize or award will be paid on the 30th day after receiving the invoice or the first working day after that if the 30th day is not a working day. The condition for payment is the receipt of funds by the client on the ZAPS account. The request for the review shall withhold the payment of prizes and awards.

If the disburser does not receive the duly issued invoice and any other required documents within three months after the finality of the Notification of results and final report or from receiving the answer in the review procedure, the request for payment will be extinguished.

4.23. The informative offer, negotiation and award of the contract

Upon finality of Notification of results and final report the client will perform a public procurement for the selection of the project documentation creator by negotiated procedure without prior publication in accordance with point b), paragraph 4 of Article 46, of the ZJN-3. The client will take into account the order of the winners in the negotiations, as will be specified in the final report of the competition. If several business entities are equally ranked in the highest place, the client shall invite all same ranking business entities to negotiate. In the event that the highest ranked business entity fails to negotiate successfully with the client and consequently refuses to sign the contract for the creation of the project documentation, the client may invite the next highest ranked business entity to negotiate. The client may not conclude a contract with second, third or lower ranked business entity who has undergone the verification of the conditions for participation, under terms which would also be accepted by the winning or higher ranked business entity .

The part of the tender documentation is also an informative offer (appendix INFORMATIVE OFFER), which will be the starting point for the negotiation and award of the contract, and which validity period must be 12 months from the deadline for the submission of the competition designs (with the possibility of an extension). The entire sample of the contract is not part of the tender documentation. Harmonization and signing of the contract for the creation of project documentation will be the subject of negotiations, i.e. a separate procedure that will follow the completion of the competition. Therefore, in order to properly prepare the information offer, the client beforehand provides the essential requirements (referred to in point 4.24 of these competition conditions) as will be later specified in the contract for the creation of project documentation.

The client reserves the right to withdraw from the performance of the public procurement after finality of notice of the outcome with the final report and before concluding a contract for the creation of project documentation, for substantive reasons, especially if the object of the contract is no longer needed or it will not have the funds provided for it or a reasonable suspicion arises with the client that the content of the contract has been or might have been the result of a criminal offence or other extraordinary circumstances that the client will not be able to influence and anticipate and which will make the performance of the public procurement impossible. If the client withdraws from the performance of the public procurement contract and does not conclude a contract for the creation of project documentation or framework agreement with the selected tenderer, it will inform the selected tenderer and ZAPS in writing about the reasons for the withdrawal from the performance of the public procurement.

4.24. The essential requirements of the client as stated in the contract for the creation of project documentation

The following are the essential requirements of the client, as will be specified in the contract for the creation of project documentation, to the extent necessary for the preparation of an informative offer. A record of individual articles may be somewhat different in the contract, but in terms of substance, it will not deviate from the following provisions, as regards mutual rights and obligations, which are covered by the client's mandatory requirements. Otherwise, the business entity has the right to correct his tender at the stage prior to the conclusion of the contract, taking into account subsequent requests from the client that make his position more difficult outside the limits of the following client's requirements:

The scope of work:

The subject of the contract will be creating of complete design and other documentation to the extent and form determined in the applicable construction legislation and the Regulation on detailed contents of the documentation and forms related to the construction of objects or provided with the laws and regulations that will be in force and applied in the Republic of Slovenia at the time of creation of the design and other documentation, with all the corresponding external and municipal infrastructure arrangements for the area of *»Science centre«*. The basis is the competition solution obtained at an open design competition, including the guidelines of the jury and the client. When making an informative offer, the following extent of works should be considered which includes documentation and plans in the fields of architecture, construction, electrical

engineering, mechanical engineering, fire safety, traffic engineering and landscape architecture, as follows:

- conceptual design of architecture - completed competition design and summary of public utility lines;
- conceptual design for obtaining project and other conditions (IZP);
- preliminary design (IDP), which contains plans and studies from all professional fields in the appropriate scale;
- project documentation for obtaining opinions and building permit (DGD);
- project documentation for construction work - (PZI);
- documentation for tender process (PZI level);
- project documentation "as built" (PID);
- BIM (Building Information Modeling) for project phases from IDP forward (min. LOD 100);
- managing and coordinating the production of project documentation, obtaining project and other conditions, obtaining opinions and building permits;
- and project supervision.

The client will hand over to the designer:

- up-to-date geodetic record with all the necessary data for the creation of project documentation,
- data on geomechanical, hydrological and other field research,
- proof of the right to build, and
- final building permit and administrative permit.

Key contractual deadlines:

- after signing the contract and introducing the contractor into the work: cooperation and coordination with the OPPN (municipal detailed spatial plan) maker in the elaboration of the synthesis solution of the competition area and in the preparation of the draft OPPN 81: Science centre - part,
- conceptual design - complemented competition design and IZP: 30 calendar days after the conclusion of the contract for the creation of project documentation,
- IDP and BIM 70 calendar days after receipt of: all guidelines for the draft OPPN (or project conditions for the draft OPPN), and the IDZ approval by the client,
- DGD 45 calendar days after the first reading of the amended OPPN draft at the City Council of MOL, obtaining all opinions on the OPPN proposal and confirming the IDP by the client,
- PZI and BIM: 150 calendar days after confirmation the DGD by the client or 90 calendar days after obtaining a building permit,

Required financial guarantees

Bank guarantee or deposit guarantee for the quality and timely execution of contractual obligations in the amount of 5% (five per cent) of the price of contractual works excluding VAT, with a validity of 12 months from the deadline for the completion of contractual works and with the possibility of extension. Submission of financial guarantees within 15 days after signing the contract.

Designer's liability insurance:

For the insurance sum up to the amount of the total offer value with VAT.

Contractual penalty:

For each calendar day of delay 1‰ (one per mille) of the prices of contractual works with a VAT for the creation of individual project documentation up to a maximum of 10% (ten per cent) of the price of contractual works with VAT.

Ownership and authorship of project documentation: *(the diction of the article which will regulate the copyright in the design contract - read in connection with the requirements in the event of withdrawal from the contract by the client in case of fault-based grounds on the part of the designer)*

The designer who on the basis of the concluded design contract is entrusted with the documentation that was the subject of the awarded competition solution, from the IZP up to and including the phase of the PZI, as a holder of economic copyrights transfers to the client on the architectural plans that are the subject of the contract the following economic copyright from Article 22 of the Copyright and related rights act (hereinafter: ZASP), which are essential for achieving the purpose of the contract for the creation of project documentation, namely to the following extent:

- the reproduction copyright (Article 23, of the ZASP), which is limited in time and content to the one-time execution of the facility (excluded transfer) at the location and to the extent specified by the competition documentation, to the graphic reproduction (non-exclusive transfer) of design for the purpose and needs of the implementation of the object, being transferred limited in time to the stage of obtaining permits which allow the use of the built object, and to unlimited reproduction in the form of photographing a built object (non-exclusive transfer) for the presentation of the facility and its activities in the public;
- public display copyright (Article 29 of the ZASP) of the built object, which is transferred on the client non-exclusive, time and content unlimited;

- the material copyright of making available to the public (Article 32 a, of the ZASP), which is transferred to the client in connection with architectural plans non-exclusive, limited in time and limited in content, only for the needs of the implementation of the architectural object in relation to publications in accordance with the rules of public procurement, but with regard to photographs and recordings of the built object the transfer of this right shall be non-exclusive and time unlimited.

In the sphere of property rights of the designer is the remaining scope of individual economic copyrights from the Article 22 of the ZASP, which is not covered by the previous paragraph, as well as all remaining material copyrights from the Article 22 of the ZASP, which are not covered by the previous paragraph, including the right of remaking, which are not explicitly subject to the transfer of rights to the client.

The designer guarantees:

- that the competition design is an original author's creation which is not burdened with the economic copyright of third parties,
- that the architectural designs which are the subject of this contract for the creation of project documentation will not be burdened with the economic copyright of third parties,
- that all participating authors who are or who will make any part of the architectural designs under this contract will transfer all economic copyrights from Article 22 of the ZASP to the designer exclusively and unlimited,
- that the authors employed by him transferred time unlimited all economic copyrights from Article 22 of the ZASP to him.

In the case of a client's rightful withdrawal from the contract for fault-based grounds on the side of the designer, designer as a holder of the economic copyright of remaking, explicitly agrees that the client completes the creation of the project documentation with another designer without additional compensation.

The copies of the project documentation that are the subject of this contract become client property with the delivery.

By signing a contract for the creation of project documentation under the conditions set forth further in this paragraph the designer allows that the client in accordance with existing legislation makes the necessary adaptations, renewals or other interventions on the constructed object for the purpose of modernization and major maintenance, which could affect the appearance of the building and the external arrangement. In this case, the client undertakes to inform the designer of the changes in the previous sentence and shall invite him as a priority to submit his tender for the design of the intended changes, giving him ten (10) working days for the response. In the event that the designer fails to submit a tender or the tender is not timely or complete or that it deviates from the price and content of the requirements of the client, which are usual for this type of transaction, the client may refuse to participate and entrust the creation of the project documentation to another tenderer, taking into account the obligation to obtain the consent of the author of the original architectural designs for the remaking of the constructed building in accordance with paragraph 3, Article 44, of the ZASP.

Withdrawal from the contract:

In the event that the designer:

- becomes insolvent, a court order for payment of debts has been issued against him, if he is in compulsory settlement, if he has taken a decision on the closure of a company as a legal entity (except voluntary liquidation due to association or restructuring), if the liquidator is appointed to any part of his company or asset, or if the designer initiates or is initiated against him a similar act as a result of the debt;
- he would not have started the execution of contractually agreed works within the contractual deadline, even within the subsequent deadline set by the client;
- he would not achieve the contractually agreed qualities and would fail to do that within a subsequent period specified by the client;
- he would interrupt the works without the written consent of the client;
- he would miss deadlines for the implementation of contractual obligations and would not compensate for this delay within a subsequent time-limit set by the client;

the client may resign from this contract for fault reasons on the side of the designer. Cancellation must be in writing.

In case of failure to pay a certain contractual amount fixed with this contract, the designer may resign from the contract for fault reasons on the part of the client upon written request for fulfilment of the obligation.

5. COMPETITION DEADLINES

The beginning of the competition		on the day of publication on the public procurement portal
An organized visit to the site and consultation		Not envisaged
1. Deadline for asking substantive questions		16. 11. 2018
1. Deadline for answers to substantive questions		23. 11. 2018
2. Deadline for asking formal questions (8 days before the deadline for submitting the designs)		12. 12. 2018
2. Deadline for answers to formal questions (6 days before the deadline for submitting the designs)		14. 12. 2018
Submission of the competition tender documentation without a model		Thursday 20. 12. 2018 by 16.00
Submission of model		Wednesday 9. 1. 2019 by 12.00
Decision on the outcome of the competition with the final report	foreseen to	15. 2. 2019
Exhibition of the competition designs	foreseen to	March 2019

Substantive responses will be published only for substantive questions that will arrive within the deadline. The client will not respond to questions received after the deadline.

6. CONTENT OF THE COMPETITION TENDER DOCUMENTATION

Each competition tender documentation must contain all the prescribed components and must consist of a competition design and accompanying tender documentation.

6.1. Composition, form and contents of the competition design:

The competition design must be submitted in the following composition, format and content:

	NO. PCS	FORM	CONTENT
POSTERS	3 pcs. compulsory (other posters at the discretion of the competitor, total no more than 5 posters)	<ul style="list-style-type: none"> laminated on plates vertical format, dimensions: 70/100 cm showing north direction according to the enclosed POSTER SCHEME appendix code of the competition design the distribution of content among posters is binding, the distribution within the poster can be reasonably adjusted to participant's solution 	<p>POSTER 1</p> <ul style="list-style-type: none"> the spatial arrangement with the external arrangement, traffic regulation and roof layout, scale 1:500, representative spatial presentation of exterior 1 (view from N from Barjanska road) schematic presentations of the allocation of programme strands by floors, other presentations at the discretion of the competitor. <p>POSTER 2</p> <ul style="list-style-type: none"> representative spatial presentation of the interior at the discretion of the competitor, floor plans of all floors of the building, scale 1:200, longitudinal section of the building, scale 1:200, cross-section of the building, scale 1:200, other presentations at the discretion of the competitor <p>POSTER 3</p> <ul style="list-style-type: none"> representative spatial presentation of the exterior 2 (view from Barjanska road, SE from the competition area) typical façades not visible from spatial presentations, scale 1:200, other presentations at the discretion of the participant <p><i>Annotation:</i> - due to the proportionality of the burden, the competitor should deliver up to maximum 5 spatial presentations</p>
FOLDER	2 pcs. in printed form	<ul style="list-style-type: none"> A3 format, marked with the code of the competition design the entire written explanation should be clear and concise the technical report and plans should contain all the elements (materials, important dimensions) so that the client can verify the evaluation of the value of the competition solution 	<ul style="list-style-type: none"> all the reduced graphics drawings, including a graphic presentation of the spatial arrangement with obligatory deviations, a mandatory graphical presentation of the survey solution for the entire area OPPN 81 (scale 1:1000), sketches, schemes, photographs, photomontages and other presentations for an effective explanation of the competition solution, a general description of the spatial and architectural design, a description of the entire area arrangement (accesses, traffic solutions, green areas), a description of the allocation of programme strands and functional links, a description of other essential components of the design (qualitative aspects of sustainability - technical requirements, constructions, installations, etc.) surfaces presentation with designer estimates according to the attached table (appendix TABLE - PRESENTATION OF SPACES AND SURFACES) the indication of amount TOTAL CONTRACT PRICE EXCLUDING VAT from the appendix INFORMATIVE OFFER reduced posters

USB or another electronic medium	2x	<ul style="list-style-type: none"> with the code of the competition design 	<ul style="list-style-type: none"> complete folder A3 in .pdf format, posters in *.pdf format, in a resolution suitable for viewing and publishing on the web (comparable to ADOBE - high-quality print) all visualizations in .pdf/jpg/tiff ... format suitable for publishing on the web* the required table in xls. format the spatial arrangement with mandatory deviations in *.dwg digital drawings: spatial arrangement, floor plans, cross sections, facades in *.dwg in the AutoCAD 2005 version or *.dxf <u>collected in one or the smallest number of common files</u>, <p><i>* The competitor can determine the most representative visualization, which will be published in the final report and can add A1 to the name.</i></p>
MODEL	1x	<ul style="list-style-type: none"> Code of the competition design white model made according to the appendix MODEL_INSTRUCTIONS 	<ul style="list-style-type: none"> The model of the competition area which is inserted into the model of the wider area, scale 1:500

6.2. Composition, form and contents of the accompanying tender documentation:

Accompanying tender documentation must be submitted in the following composition, format and content:

	NO. PCS	FORM	CONTENT
ENVELOPE »CONTACT«	1x	<ul style="list-style-type: none"> glued, opaque envelope marked with CONTACT and with the code of the competition design 	<ul style="list-style-type: none"> appendix CONTACT with contact details entered, only one legal or natural person should be listed, contact address should not reveal the author's name (anonymity!) the indicated password
ENVELOPE »AUTHOR«	1x	<ul style="list-style-type: none"> glued, opaque envelope marked with words: 'AUTHOR' and with the code of the competition design 	<ul style="list-style-type: none"> appendix AUTHOR, completed and signed electronic medium with .DOC version of form sheet AUTHOR
ENVELOPE »SUBSEQUENT EXAMINATION« (INFORMATIVE OFFER)	1x	<ul style="list-style-type: none"> glued, opaque envelope marked with words: 'SUBSEQUENT EXAMINATION' and with the code of the competition design 	<ul style="list-style-type: none"> appendix INFORMATIVE OFFER, completed, signed and stamped.
ENVELOPE »QUESTIONNAIRE«	1x	<ul style="list-style-type: none"> glued, opaque envelope marked with words: 'CONTACT' and with code of the competition design 	<ul style="list-style-type: none"> The filled anonymous questionnaire is inserted in the envelope marked with words: 'QUESTIONNAIRE' or shall be completed online or sent separately by post within one week after the design competition has been submitted.

6.3. Encryption, wrapping and marking of the components of the competition tender documentation

All the components of the competition tender documentation (package, posters, folders, envelopes and all pages of documents in envelopes, and other separate parts) **must be marked with the same code as the competition design**. The code should consist of five Arabic numerals, dimensions of 2.0 cm x 0.5 cm and locate on the sheets on the top right.

All attached envelopes must be opaque, firmly glued and marked with the content and code of the competition design.

The competition tender documentation must be submitted in a tightly sealed package (one or more), marked with the code and with words: "DESIGN COMPETITION - SCIENCE CENTER - DO NOT OPEN!"

If the competition tender documentation is submitted in several packages, each piece must be marked with words and the code and package number (e.g. 1/2, 2/2).

Any minor errors in the encryption of the competition tender documentation in the preliminary examination do not constitute a serious violation and exclusion of the competitor or the business entity.

6.4. The anonymity of the components of the competition tender documentation

In the case of delivery by post or delivery service, the sender's name shall not disclose the author/competitor/business entity!

Any indication or appearance of the name or the name of the competitor or the person in its composition outside or within the received documentation, except within the part which is enclosed in closed envelopes (like an envelope subsequent examination) and is opened after completion of the evaluation or any public announcement of the competition design or its part before publishing the notification of the results and the final report, is a violation of the anonymity and the **exclusion** of the competition tender documentation from the further procedure. Excluded competitor or the business entity is not entitled to a prize or award.

Rapporteurs and experts in carrying out their work review the following files on electronic medium:

- complete folder A3 in PDF and print format,
- posters in printed and PDF format,
- DWG drawings
- required tables in XLS. format

so it is necessary to maintain anonymity in all records (including in the metadata of individual files!)

7. EVALUATION CRITERIA

Competition designs must be complete and they must allow for verification of all the elements given in the competition tender documentation for the design competition. The jury will not evaluate competition designs which do not fulfil these conditions.

The jury will evaluate the solutions in individual competition designs according to the criteria stated in points 1 to 3, where the most important criterion is given in point 1 and then downwards in order of importance to point 3 (point 7, Article 84, of the ZJN-3):

1. **COMPLIANCE OF THE DESIGN WITH THE SPATIAL ACTS**
observing the OPN MOL ID and the conditions, guidelines and opinions of the authorised entities.
2. **QUALITY CRITERIA OF THE TOWN-PLANNING, ARCHITECTURAL AND LANDSCAPE ARCHITECTURAL DESIGN** the integrity of the town-planning design, positioning and structuring of objects, modernity, attitude to the surroundings, traffic and accesses, orientation, quality of views, comprehensive architectural and landscape architectural answer to the specific location, taking into account the objectives, the purpose and the program task and comprehensive demonstration effect.
3. **SUSTAINABILITY CRITERIA**
Demonstration effect, environmental aspect and energy use, technical and technological aspect, building security, sociological and health aspects, financial aspect, functional aspect and digital technologies (quality aspects of sustainability - technical requirements)

Any deviations from the envisaged program/guidelines and the terms of the competition brief need to be precisely defined and justified. The jury will assess whether deviations from the program and orientations are justified.

8. APPENDICES



Appendix CONTACT code:

INTERNATIONAL, OPEN, ONE STAGE DESIGN COMPETITION FOR SELECTING THE MOST PROFESSIONALLY APPROPRIATE SOLUTION FOR:

SCIENCE CENTRE

Address

only one legal or natural person with headquarters in a Member State of the European Union, the European Economic Area and the Swiss Confederation or in a country with which an appropriate international agreement is concluded, to which it is sent:

- a possible call for subsequent proving of competence,
- in the event of a decision of the jury on the completion of the competition design, an invitation to completion,
- a call to complement formal deficiencies.

name and surname/title

street

place, state

e-mail:

phone number

DATA should not reveal the author's name!

Password

For authentication specifies any password consisting of 5 characters, which does not violate anonymity and is not the code of your competition design.

Instruction:

Insert in the »CONTACT« envelope



Appendix AUTHOR Code:

INTERNATIONAL, OPEN, ONE STAGE DESIGN COMPETITION FOR SELECTING THE MOST PROFESSIONALLY APPROPRIATE SOLUTION FOR:

SCIENCE CENTRE

The undersigned author(s) of the competition design

1. CONFIRM that:

- we are acquainted with the competition documentation and fully agree with it,
- the competition work is our original copyright work in the sense of defining this term (chapter Definition of terms of the competition conditions),
- we are the original holders of moral and economic copyrights in the competition design,
- we fulfil all conditions for participation in accordance with the competition conditions and at the call, we will transfer them to the client,
- we explicitly allow that ZAPS with a special software tool removes all metadata in dwg and dxf files in order to ensure anonymity.

2. WE COMMIT that:

in case of the conclusion of a contract for the production of project documentation between the client and the business entity we will in writing, exclusively and unlimited transfer to the business entity all of our economic copyrights from Article 22 of the ZASP.

3. WE DECLARE that:

- we expressly agree that in the case of awarding the prize the amount will be paid to the business entity
- we expressly agree that in case of receiving award and in case of payment of compensation the amount will be paid to the selected business entity as follows: _____ (*name, registered office, tax number*),
- we expressly agree with the public presentation and publishing of competition designs (at exhibitions, on the websites and in the publications of the client and ZAPS and in professional and other media),
- we are not in the prohibited relationship of conflict of interests as defined in paragraph 4, point 4.17. of the competition conditions.

A/ Authors as will be listed in the publication on the public procurement portal (Notification of results and the final report), at the exhibition and in other publications:

Name, Last name, title signature

Name, Last name, title signature

Name, Last name, title signature

Name, Last name, title signature

Name, Last name, title signature

Name, Last name, title signature

Name, Last name, title signature

Name, Last name, title signature

Name, Last name, title signature

Name, Last name, title signature

Name, Last name, title signature

B/ Names of co-workers, consultants, experts, etc. as will be listed at the exhibition and in other publications

Name, Last name, title, possible company

signature

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Warning:

- *Due to the limited number of characters for publishing only the names of the authors (point A) are published on the public procurement portal, if space does not allow the titles. Otherwise, the titles are written in accordance with the regulations (e.g. univ. dipl. inž. arh. and not abbreviated u.d.i.a.)*
- *All the designs on the exhibition will show the names of authors, co-workers and consultants, as they will be listed in the above appendix.*
- *We invite you to be careful when providing information because it can not be modified later.*

Instruction:

Completed and signed insert in the "AUTHOR" envelope, DOC. version of the form sheet record on the electronic medium and insert in the "AUTHOR" envelope.



Appendix OFFER code:

**INFORMATIVE OFFER FOR CREATION OF PROJECT
 PROJECT DOCUMENTATION FOR**

INTERNATIONAL, OPEN, ONE STAGE DESIGN COMPETITION FOR SELECTING THE MOST
 PROFESSIONALLY APPROPRIATE SOLUTION FOR:

SCIENCE CENTRE

Informative offer no. __, dated __

The project documentation will be produced to the extent and with the components as stated in this form sheet, taking into account all the essential requirements of the client as set out in point 4.24. of the competition conditions for the SCIENCE CENTER and for the indicated price (the tenderer shall enter the tender price in euros, rounded to two decimal places):

Type of works	PRICE EXCLUDING VAT	VAT - 22%	PRICE INCLUDING
IZP (the conceptual design for obtaining project and other conditions)			
IDP (the preliminary design)			
DGD (the project documentation for obtaining opinions and building permit)			
PZI (project documentation for construction work)			
Tender documentation			
PID (project documentation "as built")			
Project supervision			
TOTAL			

The above price also includes:

- BIM (Building Information Modeling) for project phases from IDP forward (min. LOD 100)
- The management and coordination of the production of project documentation are included in the price of each phase of the production of project documentation.

Total: in EUR including VAT

(with the word: euros and.....00/100)

The period of validity of the offer is 12 months from the deadline for the submission of the competition, with the possibility of extension.

The business entity - the designer hereby I confirm the above offer, and at the same time I DECLARE that:

- I am acquainted with the competition documentation and I fully agree with it,
- I fulfil all conditions for participation in accordance with the competition conditions and I will deliver them to the client on request,

Business entity - designer (legal entity that will prepare project documentation - point 34, Article 3 and Article 12 of the Construction act GZ):

name, address, registration number stamp signature of the authorized person

A representative of authors - an author who will act as a project leader - authorized architect (point 3 of Article 12 of the Construction act GZ)

Name, surname, permanent address / temporary residence, the stamp of an authorized architect signature phone number, e-mail

*address (for contact)*_____

Instruction:

- *Signed and stamped INFORMATION OFFER appendix insert in the »SUBSEQUENT EXAMINATION« envelope*
- *If you act as a group of business entity s, the INFORMATIVE OFFER is signed by the leading business entity ,*
- *If as a project manager you are not registered in the ZAPS directory, please complete and attach the PROFESSIONAL QUALIFICATIONS appendix and attach the supporting evidence for listed experts.*

Appendix PROFESSIONAL QUALIFICATIONS

INTERNATIONAL, OPEN, ONE STAGE DESIGN COMPETITION FOR SELECTING THE MOST PROFESSIONALLY APPROPRIATE SOLUTION FOR:

SCIENCE CENTRE

STATEMENT

We declare that the following experts (please give names and surnames):

are not registered in the ZAPS directory.

We commit ourselves to submit to the client a proof of the recognition of a professional qualification in accordance with the applicable construction legislation within 15 working days from the receipt of the concluded contract for the execution of the public procurement in question for all the above-mentioned experts.

For all the above-mentioned experts the offer must be accompanied by a proof of authorization or membership in a specific organization in the Member State where the tenderer or individual is established, provided that such authorization or membership is mandatory in their country.

In _____, (*place and date*) _____

Business entity - designer (a legal entity which will prepare project documentation - point 34, Article 3 and Article 12 of the Construction act GZ):

name, address, registration number

stamp

signature of the authorized person

Instruction:

- *Fill in, sign and stamp and together with supporting evidence insert in THE COMPETITION TEST envelope.*
- *Fill in only if an expert meets the requirements but is not registered in the ZAPS directory or the IMI system and has not yet obtained ZAPS supporting evidence of the fulfilment of professional qualifications.*

Appendix QUESTIONNAIRE

Instruction:

You can fill out the survey below online at [https:// https://www.1ka.si/a/186034](https://www.1ka.si/a/186034) or print it, fill out and attach it to the competition design or send by post to ZAPS within one week after the submission of the competition with the annotation: QUESTIONNAIRE - SCIENCE CENTER.

SCIENCE CENTRE

Dear competitors, ZAPS continuously strives to improve the competition system with a proactive approach. Your opinion is therefore very valuable to us. The questionnaire is anonymous and by answering you will help us create a better competition framework, for which we thank you in advance!

PRIZES AND AWARDS

	<i>Too low</i>		<i>Suitable</i>		<i>Too high</i>
The prize fund is	1	2	3	4	5
	<i>I disagree</i>			<i>I agree</i>	
Better low compensations than no competitions	1	2	3	4	5

EVALUATION OF COMPETITION MATERIAL

	<i>No, not even a little</i>				<i>Yes, very</i>
Was the competition brief well prepared?	1	2	3	4	5
Was the competition (program, task) challenging?	1	2	3	4	5
Was the required content of the competition design too extensive?	1	2	3	4	5
Would a two-stage competition be more appropriate?	1	2	3	4	5
Was the time for competition design preparation appropriate?	1	2	3	4	5
Were the answers to the questions relevant and understandable?	1	2	3	4	5
The deadline for asking substantive questions on the public procurement portal was too short	1	2	3	4	5
I would like to receive answers to substantive questions promptly up to 6 days before submitting the competition	1	2	3	4	5

CONTENTS OF COMPETITION DESIGNS

Estimation of the usefulness of individual parts of the competition design for the presentation and clarification of the solution

	<i>Useless</i>			<i>Very useful</i>	
Drawing of the situation	1	2	3	4	5
Floor plans	1	2	3	4	5
Cross sections	1	2	3	4	5
Renderings (3d visualization)	1	2	3	4	5
Typical façades (2D drawings of the façades)	1	2	3	4	5
Diagrams and other schemas	1	2	3	4	5
Text descriptions of the solution	1	2	3	4	5
Tables, numeric data	1	2	3	4	5
Model	1	2	3	4	5

If you answered any question within the above two groups with a score of 1 or 2, please indicate to us what exactly bothered you:

COMPETITION TEAM

Number of hours spent on the competition (authors, internal and external staff)	<i>hours</i>
Estimation of the material costs of participating in the competition (posters, folders, model, etc.)	<i>eur</i>
Estimated total cost of participation in the competition (material costs, labour costs, costs of the bureau)	<i>eur</i>

OTHER

You answered all the questions in this questionnaire. Thank you for cooperation. We also thank you for further comments and suggestions on topics that were not covered in early questions.